

**TAMARAMA
SURF LIFE SAVING CLUB
INCORPORATED**

RULES

JULY 2009

INDEX

PART I: PRELIMINARY

<u>RULE</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
1	NAME	1
2	AFFILIATION	1
3	IMTERPRETATION	1
4	POWERS	1
5	OBJECTS	2
6	CLUB BADGES, COLOURS, ETC	2

PART II: MEMBERSHIP

7	QUALIFICATIONS	3
8	CATEGORIES	3
9	ELECTIONS	6
10	FEES	7
11	POWERS	8
12	DUTIES	9
13	DISCIPLING	11
14	REGISTER	13
15	CESSATION	14
16.	ENTITLEMENTS	15
17	LIABILITY	15
18	RIGHT OF APPEAL	15

PART III: COMMITTEE

19	COMPOSITION	16
20	POWERS AND DUTIES	16
21	ELECTION	17
22	REMOVAL OF MEMBERS	18
23	DUTIES OF MANAGEMENT	19
24	DUTIES OF OFFICE-BEARERS	20
25	OFFICE BEARERS RESIGNATION	26
26	EXECUTIVE COMMITTEE	26
27	JUDICIARY COMMITTEE	26
28	SOCIAL COMMITTEE	27
29	LIFE SAVING COMMITTEE	27
30	JUNIOR ACTIVITY COMMITTEE	28

PART IV: GENERAL MEETINGS

31	ANNUAL GENERAL MEETING	29
32	SPECIAL GENERAL MEETING	30
33	QUORUM	30
34	PRESIDING MEMBER	30
35	VOTING	30

PART V: MISCELLANEOUS

36	FUNDS	31
37	COMMON SEAL	31
38	CUSTODY OF BOOKS	31
39	INSPECTION OF BOOKS	31
40	DISSOLUTION	31
41	ALTERATION OF RULES	32
42	AUDIT	32
43	CARETAKER/RESIDENT MEMBER	32
44	TRUSTEES	33
45	PATROLS	33
46	CONDUCT OF EVENTS	35
47	MEMBERSHIP CONDUCT	35
48	SURF BOARD & SKIS	36
49	NON-POLITICAL & NON-SECTARIAN	36
50	MEETING, PROCEDURE & RULES OF DEBATE	36
51	SURF BOAT & IRB'S	38
52	PREMISES AND PROPERTY	39
53	RENUMERATION	39

PART I

PRELIMINARY

RULE: 1 NAME

- 1.1 The Club shall be names “TAMARAMA SURF LIFE SAVING CLUB INCORPORATED” (referred to in these RULES as the “Club”) and consist of duly elected Members.
- 1.2 These RULES shall be binding upon the Club, its Officers and Members and is not subject to suspension in the manner of Standing Orders.

RULE: 2 AFFILIATION

- 2.1 The Club may affiliate with any other body having like aims or objects upon such terms and conditions as may be mutually agreed upon, providing that any such proposal for affiliation shall be submitted to a General Meeting for approval, and provided further that the Club retains its full autonomy in all matters.

RULE: 3 INTERPRETATION

- 3.1 Nothing in these RULES shall infer a restriction upon the gaining or holding of awards, Membership or Office, on the sole basis of male or female gender. Where the words “He”, “His”, “Chairman” or similar are used they will not infer only males.

RULE: 4 POWERS

- 4.1 To acquire, provide, conduct, carry on or provide Club premises, Club rooms, canteen, cafes and store facilities, transport, magazines and journals, games, sport and other amenities for Members for the purposes of carrying out or furthering all or any of the objects of the Club, and to determine seasonal patrolling hours.
- 4.2 To raise funds for any purposes of its objects by functions, entertainments, competitions, sporting events, collections of goods or moneys, or any other means by which an individual may lawfully raise money.
- 4.3 For the purpose of carrying out directly or indirectly all or any of its objects to borrow money upon or without security with or without interest and to repay such loans and to discharge such security and to purchase for cash or on credit with or without interest or by payment by instalments, tale on lease, hire or otherwise however acquire, hold lease, sale of such cash or on credit with or without interest or by payment instalments, mortgage, pledge, or otherwise however deal with all or any real personal property or any right or interest therein and in respect thereof and to enter into contracts, agreements and arrangements of all kinds.
- 4.4 To form and conduct auxiliaries, younger sets and similar bodies for the furtherance of or raising funds for all or any of its objects.
- 4.5 To acquire a permanent On-Licence (Function) for the purpose of applying its profits, if any, and other income to the promotion of its objects.

RULE: 5 OBJECTS

The objects of the Club shall be:-

- 5.1 To preserve and safeguard life by the study and practice of the methods of Life Saving..
- 5.2 To minimize the loss of life by drowning by providing efficient life saving equipment and rendering first aid.
- 5.3 To promote and arrange demonstrations, and arrange classes of instruction to bring about a thorough knowledge of the principles which underline the art of Life Saving.
- 5.4 To assist the Council's Lifeguard in their duty and by appointing patrols, render all possible aid to those in distress.
- 5.5 To provide conveniences for Club Members and obtain the best facilities for surf bathing.

RULE: 6 CLUB BADGES, COLOURS, BLAZERS, UNIFORM

- 6.1 The Club badge shall be a white surf reel, inclined at an angle of 45 degrees to the horizontal and viewed from slightly above the top of the reel, situated on a royal blue background with white letters "TAMARAMA" above and "S.L.S.C." below.
- 6.2 The colours of the Club shall be royal blue swimming costume, with the Club's badge, and the royal blue and white regulation swimming caps.
- 6.3 The Club Honour Blazer shall conform with the Club Blazer except that the words "TAMARAMA S.L.S.C." will be situated above the Club reel, in old English lettering and below the pocket shall be enumerated the honour or honours won, in block letters. The whole to be enclosed by a laurel wreath.

PART II
MEMBERSHIP

RULE: 7 MEMBERSHIP QUALIFICATION

A person is qualified to be a Member of Surf Lifesaving Australia if, but only if:-

- (a) The person is a person referred to in section 15(1)(a), (b) or (c) of the Act and has not ceased to be a Member of the Club under the Act; or (we should specify the name of the Act)
- (b) The person is a natural person who:-
 - (1) has been nominated for Membership of the Club as provided by RULE 9; and
 - (2) has been approved for Membership of the Club by the Committee.

RULE: 8 CATEGORIES OF MEMBERS

8.1 Classifications:-

The Club shall comprise of Active Members (in the categories of Senior, Attached, Junior, Cadet, Reserve, Long Service), Life, Country, Associate, Vice President, Honorary and Junior Activity.

8.2 Active Membership:-

8.2.1 Probationary Active:

That is those who have been elected to Active membership but who have not qualified for a Surf Life Saving Certificate or Bronze Medallion of Surf Lifesaving Australia.

8.2.2 Senior Active:

That is those who have gained the Bronze Medallion of Surf Lifesaving Australia and who are over the age of eighteen years on 1 October of the year of admission to such Membership.

8.2.3 Junior Active:

That is those who have gained the Bronze Medallion of Surf Lifesaving Australia and who are under eighteen years of age on 1 October of the year of admission to such membership.

8.2.4 Cadet Active:

That is those who have gained the Surf Life Saving Certificate of Surf Lifesaving Australia and who are under the age of fifteen years

and over the age of thirteen years on 1 October of the year of gaining such Surf Life Saving Certificate.

8.2.5 Reserve Active:

This is those who have completed eight years of continuous and satisfactory membership of the Club commencing from the award of Bronze Medallion or Surf Lifesaving Certificate. It shall be competent for the Management Committee to grant up to six years Active service credit to a Member joining Tamarama from another Club. The Committee may refuse an application for this concession.

8.2.6 Long Service:

That is those who have completed five years of Reserve Active Membership or a total of thirteen years of Active and Reserve Active Membership or a total of thirteen years Active Service. Members accepted as Reserve Active Members with active service credit from another club must complete two years as a Reserve Active Member.

8.2.7 Attached Member:

That is those who have gained the Bronze Medallion of Surf Lifesaving Australia and are over the age of sixteen years on 1 October of the year of admission to such Membership.

8.3 Associate Membership:

Persons whose membership would, in the opinion of the Management Committee, be beneficial to the Club. The number of Associate members shall not exceed at any time half the number of Active members of the Club, Members must be at least thirty five years of age. Provided that persons under the age of thirty five years may be admitted to such membership if they are incapable of performing, due to physical incapacity, the duties of Active Members.

8.4 Vice President:

Comprising Federal, State and Local Government representatives and persons who in the opinion of the Management Committee have displayed keen interest in the affairs of the Club.

8.5 Honorary Members

8.5.1 Medical Officers:-

That is duly qualified Medical Practitioners.

8.5.2 Auditor:-

That is those who are, in the opinion of the Management Committee, qualified to Audit the Club's books, by virtue of their business experience. No Office Bearer or relative of an Office Bearer is eligible to hold this Office.

8.5.3 Architect:-

That is those who are qualified, in the opinion of the Management Committee, to assist the Club by drawing building plans which may deem necessary.

8.5.4 Solicitor:-

That is those who are in the opinion of the Management Committee, qualified to assist the Club in legal matters.

8.6 Life Membership

Life Members may be appointed from those Members who have achieved 50 years continuous membership or having at least ten years Active Service in the Club and who in addition have rendered special service to the Club, or have been incapacitated in the performance of their duties as Life Savers.

8.7 Country Membership

Such Membership shall endure for one year only but may be renewed from year to year upon annual application to the Management Committee. Such membership shall not count for active membership but shall not be deemed to break the continuity of such Active Membership.

8.8 Junior Activity

Junior Members shall be those who have attained the age of five years and are under the age of thirteen years. They shall be required to gain the relevant Junior Activity Certificate for their age group. Such Members shall be allowed to use the Clubhouse and Club equipment only whilst directly supervised by a Senior Member or at the discretion of the Club Captain.

Junior Activity members shall be those who are parents or guardians of Junior members or those who the Committee recognizes as significantly contributing to Junior Activities. Such Members shall be allowed to use the premises subject to the approval or at the discretion of the Club Captain.

As Non-Active Members they shall not be required to do patrols or have years of service credited towards the requirements of the other categories of Membership except as otherwise provided for in these RULES.

Such Members shall be eligible to stand for positions on the Junior Committee and other positions as their qualifications provide.

Such Members shall not be eligible to vote, except where otherwise provided for in these RULES at Annual or Special General meetings.

RULE: 9 MEMBERSHIP ELECTION

- 9.1 Application for Active Membership must be made in writing to the Honorary Secretary signed by at least two financial Active Members of the Club and the applicant. All such nominations must be exhibited on the Club notice board at least seven days prior to the next Management Committee meeting.
- 9.2 Application for Reserve Active Membership or Long Service Membership must be made in writing to the Honorary Secretary. Approval of any such application shall not become effective until it has been recorded in the Minute Book of the Management Committee as having been accepted and the applicant has been duly notified of its acceptance.

Transfer to Long Service shall be automatic and will not require any application from the Member concerned.
- 9.3 Club Application for Associate Membership must be made in writing to the Honorary Secretary signed by at least two financial Active Members of the Club and the applicant. All such nominations must be exhibited on the Club notice board at least seven days prior to the next Management Committee meeting.
- 9.4 Nominations for Life Membership must receive the endorsement of the Management Committee and submitted to an Annual General Meeting. Such endorsement must be carried by four-fifths of the Members who are present and eligible to vote at the Annual General Meeting. Election of Life Members shall be carried out by secret ballot.
- 9.5 Honorary Members shall be elected either at the Annual General Meeting or by the Management Committee at any time. Honorary Membership shall not exceed twelve months in duration, and in any case shall terminate on the day of the Annual General Meeting in each year.
- 9.6 Any Active Member of the Club may lodge in writing with the Honorary Secretary an objection against any person whose name has been nominated for election as a Member of any class. Such objecting Member shall state the

reasons for his objection. The Management Committee shall consider the objection and call any evidence that it may deem necessary to determine whether the objection is to be sustained or over-ruled. The Management Committee's decision thereon shall be final.

- 9.7 It shall be the duty of all members to make themselves conversant with the RULES of the Club at all times.
- 9.8 Membership shall commence from the date of nomination, except for Active Members, when it will commence from the date of their gaining their Bronze Medallion or Surf Life Saving Certificate.
- 9.9 Application for Attached Membership must be made in writing to the Honorary Secretary. Approval for application shall not become effective until it has been recorded in the Minute Book of the Management Committee as having been accepted and the applicant has been duly notified of its acceptance.

RULE: 10 MEMBERSHIP FEES

10.1 Membership fees shall be as follows:-

(i)	Senior Active	\$50.00
(ii)	Junior Active	\$30.00
(iii)	Cadet Active	\$20.00
(iv)	Reserve Active	\$50.00
(v)	Long Service	\$50.00
(vi)	Associate	\$100.00
(vii)	Life Member	Exempt
(viii)	Country Member	\$50.00
(ix)	Attached member	\$50.00
(x)	First Electronic Key	\$10.00
(xi)	Replacement key	\$20.00
(xii)	Bronze medallion course including tuition and two years membership	
	Employed	\$350.00
	Unemployed/Student	\$200.00
	Cadet/Junior	\$120.00

10.2 The full annual subscription plus \$10.00 entrance fee shall accompany the application form for new Members.

- 10.3 The annual subscription shall become due on the first day of July and payable by 31 October in each year thereafter.
- 10.4 The annual subscription shall be recommended by the Management Committee, taking into account the relevant Surf Lifesaving Award costs and other ancillary flow-on costs. Such subscriptions shall be approved by vote at the Annual General Meeting.

RULE: 11 MEMBERSHIP POWERS

11.1 Active Members:-

Bronze medallion holders shall have full franchise and be eligible for appointment to any Committee of Official position in the Club except the position of

Chief Instructor or Assistant Chief Instructor for which the Association Training Officer Certificate must be held.

Only Junior Members holding the Bronze Medallion shall be eligible for the election of the position of Junior Committeeman.

Non-Bronze Medallion holders shall be eligible to attend all General Meetings but shall not have the right to vote.

11.2 Associate Members:-

Shall be eligible to hold only the Offices of the Club set out in RULE 24.

They shall not be entitled to speak or vote at any meeting except when such Member is an Office Bearer of the Club, and at no time, be entitled to vote on matters strictly pertaining to Life Saving.

Shall never have any powers other than those to which he is entitled as an Associate Member even though he may hold a Bronze Medallion or other Life Saving Awards.

11.3 Honorary Members:--

Shall have the right to attend any Management Committee Meeting but at no time be permitted to vote on matters strictly pertaining to Life Saving. They shall only speak when invited to by the Chairman.

11.2 Life Members:-

Shall have full franchise and eligible for appointment to any Committee or Official Position.

RULE: 12 MEMBERSHIP DUTIES

12.1 Active Members:-

12.1.1 Probationary Active members, when eligible, must gain the award of either the Surf Life Saving Certificate or Bronze Medallion of Surf Lifesaving Australia within the time specified by the Chief Instructor.

12.1.2 Patrol Duties:

- (a) All qualified Active members, that is holders of the Surf Life Saving Certificate or Bronze Medallion of Surf Lifesaving Australia, with the exception of the reserve Active, are eligible for and must do patrols, as rostered, for each season. Application for exemption from or alteration of the roster of patrols must be made in writing to the Club Captain, who shall report any such change made, to the Management Committee at its next meeting.
- (b) All qualified Active Members will be exempt automatically from regular patrol duties whilst training for their Award
- (c) The members of the patrol must at all times remain in the patrol area and wear their patrol caps correctly, which is on their head and securely tied under the chin.
- (d) Members shall not leave their enclosure unless in extenuating circumstances and then must first obtain permission from their Patrol Captain.
- (e) Members may appoint a substitute in their place when unable to attend rostered patrols. The Member appointing such substitute to be responsible in the event of the substitute not attending the patrol.
- (f) Patrol captains are held responsible for the efficiency of their patrols and are required to hand to the Captain any names of the absentees from their patrols and bring under his notice any irregularities, such as Members being late, leaving early, not being ready for instant call whilst on duty.
- (g) In the event of the patrol having finished its term of duty, and the succeeding patrol failing to relieve it, the Patrol Captain shall leave sufficient patrol members on duty to carry on until patrol captain reports to the Club Captain.
- (h) The first patrol on duty shall see that all Life Saving gear is placed in position on the beach. The last patrol on duty shall return the gear and thoroughly clean and ensure that all rooms and rear are left in a tidy condition.
- (i) Members who are absent from patrol duty shall make up, personally, all time lost, if without excuse shall be required to make-up, personally, two-fold all time lost.
- (j) Members whose patrol arrears represent two patrols not including penalties shall be informed of this by the Honorary Secretary in writing and required to make up the same as soon as possible, If the Member has arrears totalling the equivalent of four patrols not

including penalties he shall be informed that his Membership is suspended until he meets with the Executive Committee to state his intentions to remain an Active member. It shall be competent for the Committee to roster these Members on specific dates or to set a time limit for making up the time involved. All patrol arrears at the end of the season shall be recorded in the Minute Book and this list shall form the basis for defaulters patrols in the next season. Members on this list whose arrears were incurred in the last four weeks of the season shall be penalized in the normal way, whilst those incurred before the last four weeks of the season will be penalized at the rate of ten hours fine for each five hours patrol missed if not made up by the end of the season. Should a Member become at any time more than four patrols in arrears or the equivalent in hours, he will be suspended one week for each he is in arrears.

- (k) Members must fill in the beach patrol log when they are on patrol and the Patrol Captain must transfer this log into the Official Patrol Log together with all other relevant information completed.

12.1.3 All Active and associate Members are subject to and shall obey any direction given by the Management Committee or any Member thereof at Carnivals, Social functions and other Club activities.

All Active Members must complete a Proficiency test as specified each year.

12.1.4 All Active members selected to represent the Club in competition must attend all scheduled training sessions, as arranged by the Coach, Captain or Instructor.

12.1.5 Reserve Active Members are exempt from all Active duties but may be called upon to perform such duties by the Committee in an emergency.

12.1.6 Long Service members shall be exempt from all Active duties.

12.2 Blazers:

Blazers, whether they are Club or Honour, shall only be worn after the approval has been granted by the Management Committee.

Honour Blazers may be worn by:-

- (i) a member selected in the State or National Team;
- (ii) a member winning a National Title;
- (iii) a Life Member;
- (iv) Officials who have served five years consecutively or otherwise in any one of the following positions:-

President, Captain, Honorary Secretary, Honorary Treasurer or Chief Instructor.

- (v) A Member who has achieved five (5) years, consecutively or otherwise, 100% Patrol Attendance.

12.3 National Service

Should any Active Member of at least six months standing be called up for national Service training, he shall be deemed to be a full Active Member of the Club in every respect, and to be exempt from annual subscription, for the period of his National Service.

RULE: 13 DISCIPLINING OF MEMBERS

13.1 Committee's Authority to Discipline

Where the Committee is of the opinion that a Member of the Club, including a person holding Life Membership:

- 13.1.1 Has wilfully violated these RULES; or
- 13.1.2 Has wilfully violated a resolution of the Committee or General Meeting; or
- 13.1.3 Has been guilty of misconduct; or
- 13.1.4 Has acted in ways that are detrimental to the good name of the Club, the Committee may, by resolution carried by a majority of the votes cast by the Committee members present, discipline the member in any way set down hereunder.

13.2 Procedures;

Where an Executive Officer, the Executive Committee or the Management Committee has reason to believe that a Member may be liable to disciplinary action:-

- 13.2.1 The Executive Committee of the Club shall investigate the matter;
Request the attendance of the Member to answer the charges laid; and shall recommend to the Management Committee that either the Member has a charge to answer; or the Member has no charge to answer.
- 13.2.2 If it recommends that the member has a charge to answer it may at its discretion where an Executive Officer, the Executive Committee or the Management Committee has reason to believe that a Member may be liable to disciplinary suspend the Member pending the Management Committee's inquiry and/or

recommend to the Management Committee that specific disciplinary action be taken.

- 13.2.3 The Secretary shall, as soon as is practicable, cause a notice in writing to be served on the Member setting out the recommendations of the Executive Committee and the grounds on which it is based.

If the recommendation is that a Member has a charge to answer the notice shall:-

state that the Member may address the Committee at a meeting to be held not earlier than seven days and not later than twenty one days after the posting of the notice; and state the date, time and place of that meeting; and inform the member that the member may attend and speak at that meeting and/or submit to the committee, at or prior to the date of that meeting, written representations relating to the recommendations.

- 13.2.4 At a meeting of the Committee, held as referred to in the Committee shall:-

Give the Member as opportunity to make oral representations; and give due consideration to any written representations submitted to the Committee by the Member at or prior to the meeting; and by resolution determine the judgement to be made on the basis of the charge put forward.

The judgement made by the Committee in resolution may be:-

That the member be exonerated from the charge; or

That no further action be taken; or

That the Member be suspended from the Club for a specified period: or

that the member be expelled from the Club; or

that the Member retain membership but be otherwise disciplined by the Committee.

- 13.3 Alteration to Executive's Recommendation:

When the Committee has made a resolution the Honorary Secretary shall inform the member of the resolution by a written notice sent within seven days.

Where the resolution is that the member be suspended, expelled or otherwise disciplined the notice shall indicate the Member's right of appeal.

In such cases the resolution of the Committee shall take effect on the seventh day after the notice of resolution is served on the member unless the Member has, within that period, lodged with the Secretary a notice of appeal.

RULE: 14 REGISTER OF MEMBERS

The Honorary Secretary shall establish and maintain a register of Members of the Club which specifies the name and address of each person who is a member of the Club together with the date on which the person became a Member. The register of members shall be kept at the principle place of administration of the Club and shall be open for inspection, free of charge, by any member of the Club at any reasonable hour. Information revealed shall not contravene privacy legislation.

RULE: 15 MEMBERSHIP CESSATION

15.1 Members shall cease to be members by:-

15.1.1 Non-payment of Subscription

Subscriptions shall become due on 1 July in each year. If subscriptions are not paid within the specified time as per RULE 10.3, the member shall be declared unfinancial, and their Membership shall forthwith cease. A Member who requires an extension of time, or who for any reason is unable to meet his subscription and still desires to retain his Membership, must make application in writing to the Honorary Secretary.

15.1.2 Failing to complete their Annual Proficiency test within the time specified.

15.1.3 Patrols:

Failing to attend more than half their rostered patrols in any one season. This will apply even though missed patrol hours plus penalties have been completed.

15.1.4 Expulsion:

Members who are expelled from the Club for misconduct or otherwise, shall cease to be Members. An expelled Member, while under expulsion, may not enter upon the Club premises, nor participate in any Club activities at any time.

15.1.5 Dies

- 15.2 A person who ceases to be a Member shall have no claim upon the property or funds of the Club to which he may have been entitled as a Member.
- 15.3 Members who are suspended for misconduct or otherwise shall have no claim on the property or facilities during the time of their suspension.
- 15.4 A past member, on rejoining the Club, shall be deemed to have their membership commence from the date of his acceptance by the Management Committee and not from the date of their nomination.
- 15.5 A Member shall have the right of appeal if their membership is terminated.

RULE: 16 ENTITLEMENTS NOT TRANSFERABLE

A right, privilege or responsibility which a person has by reason of being a member of the Club:-

- (a) is not capable of being transferred or transmitted to another person(s);
and
- (c) terminates upon cessation of the person's Membership.

RULE: 17 MEMBERS LIABILITY

The liability of a Member of the Club to contribute towards the payment of the debts and liabilities of the Club or the costs, charges and expenses of the winding up of the Club is limited to the amount, if any, unpaid by the Member in respect of membership of the Club as required by RULE 10.1

RULE: 18 MEMBERS RIGHT OF APPEAL

Members who are dissatisfied with a Committee decision shall have the right of appeal by calling a Special General Meeting in the manner prescribed for calling such a meeting.

PART III

THE COMMITTEE

RULE: 19 COMPOSITION OF THE COMMITTEE

The Management Committee shall consist of the President, Deputy President, Honorary Secretary, Treasurer, Captain, Chief Instructor, Assistant Secretary/Registrar, Junior Committee Person, Junior Activities Representative, Vice Captain x2, Assistant Chief Instructor, IRB Captain, Boat Captain.

RULE: 20 POWERS AND DUTIES OF THE MANAGEMENT COMMITTEE

- 20.1 May exercise all such powers and do all such acts as the Club may lawfully do.
- 20.2 Without prejudice to or in any way limiting the generosity of the foregoing, it may borrow or authorize the Trustees to borrow any sum or sums with or without security and may enter into any lease or other contract binding the Club and its funds and any such borrowing, lease or other contract shall be deemed to be entered into by the Club and shall bind all members for the time being and the funds of the Club shall bind the Management Committee and the Members who sign or execute the same only to the same extent as other Members of the Club and they shall not be deemed to have contracted personally save to the extent aforesaid and shall be entitled to be indemnified accordingly by the Members of and also out of the funds of the Club.
- 20.3 Shall have the powers to make, add, alter, or rescind By-Laws provided they are not inconsistent with the RULES.
- 20.4 Shall manage all affairs of the Club.
- 20.5 Shall have the power to purchase such articles and to do all things as it deem necessary for the carrying out of the objects.
- 20.6 Shall assume control of all property and funds of the Club.
- 20.7 Shall carry into effect all directions conveyed to it by resolution of the Members at any General Meeting.
- 20.8 Shall carry into effect any penalty imposed by the Judiciary Committee on any Member.
- 20.9 Shall have the power to admit Members pursuant to RULE 9.
- 20.10 May authorize any Member or Members of the Management Committee to do or execute any Act, document or thing on behalf of and as the act of the said Committee.

RULE: 21 ELECTION OF THE MANAGEMENT COMMITTEE

- 21.1 All eligible financial Members of the Club with at least six months membership shall have the right to be nominated for Official positions.
- 21.2 Any Member of the Management Committee who is expelled from Office shall not be eligible to hold Office for three full seasons after the season in which the expulsion takes place, i.e. they shall not be entitled to a place on the Management Committee for this period.
- 21.3 A Member may nominate one or more members in writing or any Office in the Club.
- 21.4 A complete nomination list shall be prominently displayed on the Club Notice Board at least one month prior to the Annual general meeting. Nominees, together with their respective proposers and seconders shall sign the list against the nominated Office.
- 21.5 A Member may be nominated for and hold one or more Offices.
- 21.6 Nominations shall close on the Sunday prior to the Annual General Meeting at 2pm. Any positions for which a nomination has not been received shall be filled at the Annual general Meeting.
- 21.7 Where the number of candidates nominated for any Office exceeds the number to be elected, a ballot shall be taken at the Annual General Meeting.
- 21.8 For the purpose of the conducting a ballot two scrutineers shall be elected at the Meeting.
- 21.9 The name of the candidate or candidates in whose favour a vote is cast shall be marked on the ballot paper.
- 21.10 The scrutineers shall determine whether any ballot papers are informal.
- 21.11 All Office-Bearers duly elected under these RULES shall continue to hold Office until the next Annual General Meeting unless they are removed from Office.

RULE : 22 REMOVAL OF A MEMBER FROM THE MANAGEMENT COMMITTEE

- 22.1 Any Member of the Club who becomes dissatisfied with the management by the Management Committee of the affairs of the Club may so inform the Honorary Secretary in writing, setting forth their grounds for complaint, and if supported by at least 15 financial Members in the form of a petition, request that the complaint be placed before a General Meeting, the Honorary Secretary shall proceed to convene, in the manner set out for the convening General Meetings.
- 22.2 The Meeting so convened shall deal with no business except that for which it is expressly convened.
- 22.3 The General Meeting, shall, after hearing the complaint, decide by a majority vote, whether the complaint is well founded.
- 22.4 If the vote of no-confidence is carried by such General Meeting against the Committee as a whole, or such member or Members named therein, it shall decide whether or not the seats of the whole Committee or the Member or Members thereof named in such resolution shall be declared vacant.
- 22.5 If the seats are so declared vacant, such Committee or Members thereof holding the seats declared vacant shall automatically cease to hold Office.
- 22.6 Any vacancy shall be filled by the Management Committee.
- 22.7 In the event of the whole of the Committee being removed from Office, the Special General Meeting may appoint an acting Committee of not more than five members, to manage the affairs of the Club until the election of the new Committee.
- 22.8 The Acting Committee shall not enter into any contracts, elect any new Members, or dispose of any of the Club funds, except to pay proper liabilities of the Club, or to enable them effectively to manage the Club until their successors are elected.
- 22.9 The Acting Committee shall be held responsible to a General Meeting for any acts preformed by them during their Management.

RULE: 23 DUTIES OF THE MANAGEMENT COMMITTEE

- 23.1 The Committee shall elect at its first Meeting delegates to Surf Lifesaving Sydney Branch Incorporated.
- 23.2 Shall meet at least once in every month to transact the business of the Club.
- 23.3 The President, or in his absence, Deputy President, shall preside. In the absence of the Deputy President one of the Committee shall be appointed to act as Chairman of the Meeting.
- 23.4 One-half plus one shall form a quorum.
- 23.5 The President or Chairman shall have a casting vote only.
- 23.6 If any Member of this Committee (unless granted leave of absence, or explanation of absence is accepted by the Committee) fails to attend three consecutive meetings, his seat shall be declared vacant. The Management Committee shall then fill such vacancy.
- 23.7 A Member of this Committee who is suspended or charged with an offence set out in RULE 13 shall cease, while under suspicion or until the charge is heard by the Judiciary Committee and decided, to act on the Committee, or to perform any duties attached to his Office.
- 23.8 If any Member of this Committee is suspended for any charge and after due inquiry be found not guilty, he may resume his seat on this Committee and continue to perform his duties. If found guilty, his Office and seat shall be declared vacant.
- 23.9 The Committee shall keep a Minute Book of all resolutions of the Committee, elections of Members, appointments, removals and resignations.
- 23.10 Procedure at Meetings shall be:-
 - (i) Attendance and Apologies;
 - (ii) Minutes of Last Meeting;
 - (iii) Correspondence;
 - (iv) Reports from other Committees;
 - (v) Reports from Office-Bearers; and
 - (vi) General Business.
- 23.11 All accounts passed for payment shall be recorded in the Minute Book.

- 23.12 The President, Honorary Secretary, or by requisition, any three other Members of the Committee may call a Special Meeting. The requisition for any such Meeting shall be submitted in writing to the Honorary Secretary stating the grounds for such meeting to be convened. The requisitioned meeting shall be convened within one week.
- 23.13 The Committee may make regulations and/or By-Laws for the proper conduct of its Members.
- 23.14 A Member of this Committee who has neglected or has otherwise not satisfactorily performed his duties may be cited by the Committee to explain their shortcoming. If the Committee, by resolution determines that such member has not satisfactorily performed their duties, and if they fail, when requested to do so, to resign forthwith, their seat shall be declared vacant.
- 23.15 Motions voted upon shall not be reconsidered at the same meeting, unless the consent of at least two-thirds majority of those present is obtained. Resolutions of the Committee shall not be rescinded unless notice of motion to that affect is given at a previous Committee Meeting, or in writing to the Honorary Secretary so that seven days notice in writing may be given, to all Committee members, before the Meeting at which the decision is to be considered.
- 23.16 In the event of any event occurring, any situation arising for which no provision is made in the RULES, this Committee may deal with the matter as it deems fit, provided that the decision is not contrary to the general principles of the Club. All decisions so made shall be binding on the Club but shall be reported to the next Annual General Meeting.
- 23.17 The Committee at its first meeting shall elect the Public Officer. Such appointment shall be a person who is a resident of New South Wales over the age of eighteen.
- 23.18 The Committee at its first meeting after the Annual General Meeting shall elect a Member to be responsible for the Permanent On-Licence (Function). Such appointment shall be a person who is a resident of New South Wales, over the age of eighteen years, and has completed a Responsible Service of Alcohol course.

RULE: 24 DUTES OF OFFICE BEARERS

- 24.1 President
- 24.1.1 Shall preside at all Club Meetings and Functions.
- 24.1.2 Shall have a casting vote only
- 24.1.3 Shall be responsible to the Management Committee
- 24.1.4 Shall be exempt, whilst holding Office, from all active duties.
- 24.1.5 Shall be responsible for seeing that all Office-Bearers carry out their duties in accordance with the RULES.
- 24.1.6 Shall be a Bronze Medallion holder.

24.2 Deputy President

Shall assume the duties of the President in his absence.

24.3 Honorary Secretary

24.3.1 Shall conduct all correspondence of the Club.

24.3.2 Shall keep all Minutes and place notices of matters of general interest arising out of the Minutes on the Notice Board within three days of each Meeting.

24.3.3 Shall keep a complete and up to date register of all Members.

24.3.4 Shall be responsible, together with the Club Captain, for obtaining all Trophies suitably engraved to be presented for each season.

24.3.5 Shall exhibit all notices on the Club Notice Board received from other Clubs and associations.

24.3.6 Shall be responsible to the Management Committee.

24.3.7 Shall be exempt, while holding Office, from all active duties.

24.3.8 Shall be a Bronze Medallion holder.

24.3.9 Shall be ex-officio of all Committees except the Judiciary.

24.4 Honorary Assistant Secretary / Registrar

24.4.1 Shall exhibit all notifications of carnivals on the Club Notice Board within three days of receiving such notices.

24.4.2 Shall be responsible for all carnival arrangements, entries, transport.

24.4.3 Shall keep all records of Club Competitions.

24.4.4 Shall keep all records of Patrol Attendance.

24.4.5 Shall at each Committee Meeting make a report of all arrears in patrols.

24.4.6 Shall be responsible to the Management Committee.

24.5 Treasurer

24.5.1 Shall control all funds of the Club.

- 24.5.2 Shall ensure that all moneys, cheques, etc., are deposited without delay in the Clubs banking accounts.
 - 24.5.3 Shall make only payments such as have been passed by the Management Committee, certified by the Chairman of the Meeting and recorded in the Minutes or by Executive approval if necessary between meetings.
 - 24.5.4 Shall ensure that all payments exceeding the sum of ten dollars are made by cheque or by verifiable traceable electronic transfer.
 - 24.5.5 Shall at all Committee Meetings and General Meetings give a statement of the financial position of the Club at the date of each Meeting.
 - 24.5.6 Shall at all Management Committee Meetings produce the bank pass book or pass sheets and cheque books, together with lists of unfinancial Members, Club creditors and debtors.
 - 24.5.7 Shall be responsible to the Management Committee.
 - 24.5.8 Shall be exempt, while holding Office, from active duties.
 - 24.5.9 Shall be a Bronze Medallion holder.
- 24.6 Social Secretary
- 24.6.1 Shall be responsible, with the help of the Social Committee, for arrangements of all social functions held by the Club.
 - 24.6.2 Shall ensure that all funds collected at social functions are handed to the Honorary Treasurer/Licensee within three days.
 - 24.6.3 Shall preside at all meetings of the Social Committee.
 - 24.6.4 Shall prepare a tentative schedule of social functions to be organised throughout the season and submit it to the first Management Committee Meeting of the season.
 - 24.6.5 Shall be immediately responsible to the Honorary Treasurer and then to the Management Committee.
- 24.7 Club Captain
- 24.7.1 Shall be responsible for the conduct of all Club Members whilst on the beach or whilst engaged in representing the Club in any manner.

- 24.7.2 Shall be responsible for representative teams.
 - 24.7.3 Shall prepare tentative schedule of Club and Inter-Club events to be conducted throughout the season and submit it to the Management Committee for approval.
 - 24.7.4 Shall appoint Patrol Captains, keep a full record of all matters pertaining to patrols, including rosters, rescue and resuscitation records, and bring to the notice of the Management Committee any irregularities arising therefrom.
 - 24.7.5 Shall be exempt, whilst holding Office, from active duties,
 - 24.7.6 Shall be responsible to the Management Committee.
 - 24.7.7 Shall be a Bronze Medallion holder.
- 24.8 Chief Instructor
- 24.8.1 Shall be responsible for arranging training of all Members for various Surf Life Saving Awards.
 - 24.8.2 Shall hold Surf Lifesaving Australia Examiners Certificate.
 - 24.8.3 Shall be responsible for notifying Members regarding training.
 - 24.8.4 Shall be responsible to the Management Committee.
 - 24.8.5 Shall appoint such Instructors as he considers necessary.
 - 24.8.6 Shall be exempt, whilst holding Office, from active duties.
- 24.9 Junior Committee Person:
- 24.9.1 Shall have full voting rights on the Management Committee.
 - 24.9.2 Shall be responsible to the Management Committee.
 - 24.9.3 Should as far as possible present the opinion of Junior and Cadet members to the Committee.
 - 24.9.4 Shall be a Bronze Medallion holder.
- 24.10 Boat Captain:
- 24.10.1 Shall be responsible for arranging training for all boat

crews.

24.10.2 Shall be responsible for maintaining the surf boat and boat gear.

24.10.3 Shall ensure that the surf boat is always manned by an efficient crew.

24.10.4 Shall be responsible to the Management Committee.

24.11 Gear Steward:

24.11.1 Shall be responsible for the care and maintenance of all Club gear with the exception of the Surf Boat, IRB gear.

24.11.2 Shall ensure that all necessary gear is taken to carnivals in which the Club is participating.

24.11.3 Shall be responsible to the Management Committee.

24.13 IRB Captain:

24.13.1 Shall be responsible for the care and maintenance of the IRB and related equipment.

24.13.2 Shall organise and supervise the training of eligible Members for IRB Awards and IRB competitions.

24.13.3 Shall closely liaise with the Club Captain in the integration of IRB activities with patrol operations.

24.13.4 Shall be a Bronze Medallion holder and other appropriate Surf Lifesaving Australia Awards.

24.13.5 Shall be responsible to the Management Committee.

24.13.6 Shall be responsible for arranging a properly manned IRB to provide water safety when Annual Proficiency tests, Preliminary Exams and Bronze Exams are hosted by Tamarama.

24.15 Junior Activity Representative:

The Junior Activity Representative shall be the Senior Official and Nominated Head of the Junior Activity Group. The Junior Activity Representative shall be the major representative of the Junior Activity group on all occasions. The Junior Activity Representative shall be responsible to the Committee for the operations of the Junior Activity Group in accordance with these RULES.

24.16 Vice-Captain(Competition):

24.16.1 Shall be responsible for the conducting of swimming events – both championship and handicap.

24.16.2 Shall assume the duties of the Captain in his absence.

24.16.3 Shall assist the Captain in all matters relating to competition

24.17 Vice-Captain (Lifesaving):

24.17.1 Shall be responsible for the conducting of measures to ensure the efficient operation of patrols and lifesaving by Tamarama SLSC members.

24.17.2 Shall assume the duties of the Captain in his absence.

24.17.3 Shall assist the Captain in all matters relating to lifesaving

24.18 Assistant Chief Instructor:

24.18.1 Shall assist the Chief Instructor.

24.18.2 Shall assume the duties of the Chief Instructor in his absence.

RULE: 25 OFFICE BEARER'S RESIGNATIONS

25.1 Any Member, except the Honorary Secretary, of the Management Committee may resign by tendering their resignation in writing to the Honorary Secretary.

25.2 The Honorary Secretary may resign by tendering his resignation to the President.

- 25.3 The method of filling a vacancy, whether occurring by resignation or otherwise, shall be by resolution of a Special General Meeting called for that purpose in the case of members of the Executive Committee, and in any other case an acting Office-Bearer shall be appointed by the Management Committee for the remainder of the season.

RULE: 26 EXECUTIVE COMMITTEE

- 26.1 The Executive Committee shall consist of:-
The President, Honorary Secretary, Honorary Treasurer, Club Captain and Chief Instructor.
- 26.2 Shall have the power to act on behalf of the Management Committee in an emergency and shall report back to the next Management Committee.
- 26.3 Shall have the power to approve payments under \$1000 with unanimous Executive approval between committee meetings.

RULE: 27 JUDICIARY COMMITTEE

- 27.1 The Judiciary Committee shall consist of not more than seven Members appointed by the Management Committee.
- 27.2 A Chairman of the Judiciary Committee shall be elected from among their own Members.
- 27.3 Three Members shall form a quorum.
- 27.4 Shall hear all charges made against a Member, and any matter referred to it by the Management Committee, and shall impose any penalty including suspension or expulsion for any period it deems necessary. The Committee shall submit a written report to the Management Committee and this report shall be included in the Club Minute Book. Any penalty so imposed will be reported by the Judiciary Committee to the Honorary Secretary who shall then report to the Management Committee, which shall then enforce the decision of the Judiciary Committee.
- 27.5 Must be a Bronze Medallion holder.

RULE: 28 SOCIAL COMMITTEE

- 28.1 The Social Committee shall consist of the Social Secretary, the Treasurer, and others as it deems necessary.
- 28.2 Shall have the power to arrange all social functions held by the Club.
- 28.3 Shall obtain the Management Committee's approval before commencing any venture.
- 28.4 Shall expend only such of the Club's money as is granted by the Management Committee.
- 28.5 Shall report all decisions reached or any action taken thereon to the next subsequent Management Committee Meeting.

RULE: 29 LIFE SAVING COMMITTEE

29.1 The Life Saving Committee shall consist of:-

The Club Captain, Vice-Captain, Chief Instructor, Assistant Chief Instructor, Gear Steward, Secretary, IRB Captain, Boat Captain and Patrol Captains.

29.2 The Life Saving Committee shall deal with all matters concerning Life Saving, gear, Competition and Active Membership.

29.3 A quorum shall be one-half plus one.

29.4 The election of the Vice-Captain, Assistant Chief Instructor, Gear Steward, Social Secretary, IRB Captain and Boat Captain shall be accordance with RULE 21.

RULE: 30 JUNIOR ACTIVITY COMMITTEE

30.1 The Junior Activity Committee shall consist of Members of the Club elected at the Junior Activity group's Annual General meeting and ratified by the Committee.

30.2 The duties of the Junior Activity Committee shall be:-

30.2.1 To conduct and coordinate all matters relating to Junior Activity except that the Committee, the President or Captain of the Club shall have the power to take appropriate action on any matter including that of over-riding a decision or action of the Junior Activity Committee if deemed necessary;

30.2.2 To provide Junior Activity Members with background knowledge and experience in Surf Life Saving activities, traditions and values;

30.2.3 To prepare Junior Activity Members for the eventual transition to Active Membership of the Club and to facilitate their transition and assimilation into the full range of Life Saving activities of the Membership:

30.2.4 To develop, promote and maintain an awareness by Junior Activity Members of all facets of Club activity and Club Management so as to ensure the appropriate integration of the Junior Activity Group with the Club.

30.3 The Junior Activity Committee shall ensure that the Junior Activity Group operates in accordance with these RULES.

PART IV

GENERAL MEETINGS

RULE: 31 ANNUAL GENERAL MEETINGS

- 31.1 The Annual General Meeting of the Club shall be held on the third Sunday in June each year commencing at 2pm for the following purposes:-
- 31.1.1 To confirm the Minutes of the preceding Annual General Meeting and any Special General meeting held since that Meeting;
 - 31.1.2 To receive the Annual Report and Balance Sheet for the preceding financial year;
 - 31.1.3 To elect Office Bearers for the ensuing year; **to confirm coming seasonal patrolling hours and annual affiliations;**
 - 31.1.4 To conduct other business the Meeting may approve of being forward without notice, providing such business does not aim at the alteration or addition to the RULES, or the recession thereof, or the removal of any Office-Bearer or Member, either from his Office or from Membership of the Club.
- 31.2 The Agenda Paper shall be prepared by the Management Committee including any Notices of Motion submitted by Members in writing.
- 31.3 Twenty one days at least before the Annual General Meeting, a Notice of such meeting and the Agenda Paper shall be posted by the Honorary Secretary on the Club Notice Board and a copy thereof shall be sent to every Member addressed to their address as shown in the Club register. The accidental omission to give Notice to any of the Members shall not invalidate any resolution passed at such meeting.
- 31.4 The Annual Report and Financial Statement of the Club shall be sent to every Member addressed to the address as shown in the Club register at least fourteen days prior to the date fixed for holding the Annual General Meeting.

RULE: 32 SPECIAL GENERAL MEETING

The Club may hold Special General meetings:-

- 32.1 When called by the Management Committee, through the Honorary Secretary.
- 32.2 On a requisition signed by at least fifteen financial members stating the object thereof.

- 32.3 Twenty one days Notice in writing of such meeting shall be given to each Member.
- 32.4 Only the specified subject matter for which the Meeting is convened shall be discussed or dealt with.
- 32.5 Such meeting, if called on a week day, shall not commence before 7.30pm.

RULE: 33 QUORUM

No item of business shall be transacted at a General Meeting unless a Quorum of Members is present during the time the Meeting is considering that item. Fifteen Members entitled under these RULES to vote at a General Meeting shall constitute a Quorum. If within thirty minutes after the appointed time for the commencement of the general meeting a Quorum is not present the Meeting shall be adjourned. Any unfinished business shall be handled by the Management Committee at its next meeting.

RULE: 34 PRESIDING MEMBER

The President, or in the President's absence the Deputy President, shall preside as Chairman at a General Meeting of the Club. If the President and Deputy President are absent, or unwilling to act as Presiding Officer, a Member of the Club shall be chosen by the Members present to Preside.

RULE: 35 VOTING

- 35.1 Only those Members entitled to vote under RULE 11 shall vote. Such Members are entitled to one vote only upon any question arising.
- 35.2 Voting shall be by show of hands unless a secret ballot is requested by two or more voting Members present.
- 35.3 Voting shall be by simple majority unless otherwise stated by these RULES.
- 35.4 Members absent from a General Meeting may appoint a proxy to vote on their behalf.
- 35.5 The Presiding Member shall be entitled to one vote but in the case of an equality of votes the Presiding Officer is entitled to exercise a second or casting vote.

PART V

MISCELLANEOUS

RULE: 36 FUNDS

- 36.1 The management Committee is empowered to open such and so many accounts with any Bank or Banks as it deems necessary from time to time.
- 36.2 All cheques or verifiable traceable electronic transfers shall be signed or authorised by any two of the President, Honorary Secretary and Treasurer or by such other Office-Bearer as the Committee may appoint in their absence.

- 36.3 All moneys shall be paid to the treasurer and shall be deposited forthwith to the credit of the Club bank account.
- 36.4 The Management Committee shall authorise all items of expenditure which shall be recorded in a book for that purpose for inspection by the Auditor.
- 36.5 The financial year shall close on the 30th day of April.
- 36.6 The Treasurer shall keep control of all books of accounts as the Committee shall require of him.

RULE: 37 COMMON SEAL

- 37.1 The Common Seal of the Club shall be kept in the custody of the Honorary Secretary, or in the Secretary's absence, the President.
- 37.2 The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signature of any two members of the Executive Committee.

RULE: 38 CUSTODY OF BOOKS, ETC.

Except as otherwise provided by these RULES, the Public Officer shall keep in his custody or under his control all records, books and other documents relating to the Club.

RULE: 39 INSPECTION OF BOOKS, ETC.

The records, books and other documents of the Club shall be open to inspection, free of charge, by a member of the Club at any reasonable hour with reasonable notice.

RULE: 40 DISSOLUTION

The Club shall be dissolved upon a vote of a three-fourth majority of the Members present at a Special General Meeting convened to consider such question. Upon dissolution all property and funds of the Club shall, after payment of all expenses and liabilities, be handed over to such registered or exempt charity or charities as a majority of members present at such Special General Meeting may decide.

RULE: 41 ALTERATION OF RULES

No alterations or amendments of the RULES shall be made except by a special resolution at a General Meeting of which twenty one days notice shall be given in writing by the Honorary Secretary. Such notice shall state the exact nature of the proposed alterations or amendments.

Provided that the Minister of the Crown for the time being administering the Charitable Collections Act, 1934, shall be notified of the amendment and such amendment shall not be effective unless the Minister has signified his approval to such amendment being made.

RULE: 42 AUDIT

- 42.1 At each Annual General Meeting one or more Auditors shall be appointed for the ensuing year. They need not necessarily be Members.
- 42.2 Any vacancy occurring in the Office of Auditor after the Annual General Meeting shall be filled by the Management Committee.
- 42.3 Auditors shall at all times have access to all books, accounts, vouchers, documents and any other records of the Club, and shall be entitled to demand of all Office bearers, Members and servants any information or explanation regarding any matter relating to the finances of the Club.
- 42.4 They shall check the receipts and disbursements to satisfy themselves that they have been properly accounted for. They shall see that the financial records are properly kept to their satisfaction, and report in writing any neglect on the part of those concerned to the President of the Club. They shall satisfy themselves that all moneys, deeds, documents and securities are in the possession of the Treasurer or other Office-Bearer of the Club.
- 42.5 The Auditors shall endorse every balance sheet and attach a certificate to the effect that they have inspected all books, accounts, receipts, vouchers, documents and securities.

RULE: 43 CARETAKER/RESIDENT MEMBER

- 43.1 The Caretaker/Resident Member shall be appointed by the Executive Committee when deemed necessary.
- 43.2 The duties of the Caretaker/Resident Members shall be:-
 - 43.2.1 To keep the Club in a clean and tidy condition at all times;
 - 43.2.2 Report to the Executive any damage to the Club or its property;
 - 43.2.3 Report to the Executive any member causing damage to the Club or its property.

RULE: 44 TRUSTEES

- 44.1 Three Trustees shall be appointed by the Management Committee of the Club and any vacancy however arising shall be filled in the same manner.
- 44.2 Only Life Members of the Club shall be eligible for appointment.
- 44.3 Election to Office shall be conditional upon that they agree to abide by all directions of the General Meeting or the Management Committee and by the RULES of the Club.
- 44.4 All funds and property of the Club shall be invested in the Trustees.
- 44.5 No trustees shall directly or indirectly receive any commission or

remuneration on any loan or other transaction made by the Trustee.

RULE: 45 PATROLS

- 45.1 Cadet, Active and Probationary Members will be exempt automatically from regular patrol duties whilst training for their awards. The training period shall be deemed to commence on the day of their first formal training and shall conclude on the day examination is completed.
- 45.2 Instructors will be exempt automatically from patrol duties whilst actually training a squad. They will not be exempt from patrol duties for the whole training period.
- 45.3 Members of representative boat crews and R & R Teams will be exempt from patrol duties only during the period that the Boat Captain or R & R Instructor actually require them for training and on no other pretext.
- 45.4 The members of the patrol must at all times remain in the patrol area and must wear patrol caps.
- 45.5 Members may not leave the patrol without the express permission of the Patrol Captain.
- 45.6 The patrol shall report to the patrol Captain five minutes before the appointed hour to commence duty.
- 45.7 Members of patrol shall not leave their enclosure unless in extenuating circumstances and then must first obtain permission from their Patrol Captain.
- 45.8 Patrol Captains shall put their squads through Proficiency practice.
- 45.9 Members may appoint a substitute in their place when unable to attend rostered patrol. The Member appointing such substitute to be responsible in the event of the substitute not attending the patrol.
- 45.10 Members desirous of transferring from the patrol to another shall do so only with the consent of the Club Captain.
- 45.11 In the event of the patrol having finished its term of duty, and the succeeding patrol failing to relieve it, the Patrol Captain shall leave sufficient men on patrol to carry on, until he reports to the Club Captain.
- 45.12 The first patrol on duty shall see that all Life Saving gear is placed in position on the beach. The last patrol on duty shall return the gear to the Clubhouse, thoroughly clean and ensure that all rooms and gear are left in a tidy condition.
- 45.13 Members shall do whatever they are ordered to so by their Patrol Captain, either in the actual work of Life Saving or in any other duty he may deem necessary.

- 45.14 Members who are absent from patrol duty without reasonable excuse shall be required to make up, personally, time as requested.
- 45.15 Members who miss two rostered patrols consecutively shall be required to respond to a “please explain” letter to the Executive Committee to consider disciplinary measures.
- 45.16 The Committee may roster these members to make up their arrears plus penalties within a reasonable time.
- 45.17 In the event of any of these rostered penalty patrols being missed, the Member will be fined double the number of hours missed.
- 45.18 Members in arrears, not including penalties, at the end of the season shall be fined one weeks service for each hour in arrears.
- 45.19 Patrolling members will be responsible for signing on and off in Patrol Log Books and Patrol Captains shall be responsible for recording all patrol events and for generally filling in of Log Books.
- 45.20 Patrol Captains will be responsible for the good conduct of their patrols.
- 45.21 Patrols

Attached Active Members shall endeavour to attend all rostered patrols throughout the season. In the event of missing such rostered patrol they will not be penalised in accordance with these RULES but will be required to perform the same total number of rostered patrols that their allocated patrol would complete throughout the season. Failure to complete the required number of patrols will be subject to RULE 45.18.

RULE: 46 CONDUCT OF EVENTS

- 46.1 Championship Events:-
 - (i) Senior Surf, Belt, Beach Sprint, Beach Flags, Board and Surf Ski
 - (ii) Junior Surf, Belt, Beach Sprint, Beach Flags, Board and Surf Ski
 - (iii) Cadet Surf, Beach Sprint, Beach Flags and Board
- 46.1.1 Each Championship event will be contested over three rounds.
- 46.1.2 Fourteen days notice of each round must be given on the Club notice board.
- 46.1.3 Points in these events will be allocated as follows:
 - 1st 8

2 nd	6
3 rd	4
4 th	2

and one point for each other Member finishing.

46.1.4 The Competitor with the greatest number of points after the third round shall be judged the winner.

46.2 Other events:-

46.2.1 In water events competitors will be permitted to transverse the area known as “the reef” (on the Northern side of the beach), provided that the approach is made from the beach proper.

46.2.2 Provisions shall be made each season for conducting at least the following point score competition:

- (i) Handicap surf race points score.
- (ii) Handicap surf board & surf ski point score.
- (iii) Beach event point score.

RULE: 47 MEMBERSHIP CONDUCT

It shall be an offence for any Member to:

- 47.1 Bring non-members to the Club premises without first introducing them to an Executive Member.
- 47.2 Be under the influence of liquor or introduce liquor onto the premises without the permission of the Executive Committee.
- 47.3 Damage Club property.
- 47.4 Remove Club property without proper authority
- 47.5 Interfere with notices or publications exhibited on the Club notice board.
- 47.6 Misuse First Aid or Surf Life Saving equipment.
- 47.7 Cause offence to any Member, or Member’s, or be guilty of conduct which is prejudicial to the good name of the Club.
- 47.8 Misuse other Member’s property and/or use other Member’s property without permission.
- 47.9 Introduce gambling in any form onto the Club premises.
- 47.10 Disregard the instruction of any Member of the Executive Committee when duly given by such Member.
- 47.11 Misconduct themselves going to, or returning from Carnivals.
- 47.12 Has wilfully brought illegal substances onto Club premises, with the intent of using or supplying such substance to, or with, other Club Members.

RULE: 48 SURF BOARD AND SKI

All surf boards, skis and other craft used for competition in Club events must conform to specifications, for such craft, as laid down from time to time by the S.L.S.A. of Australia.

RULE: 49 NON-POLITICAL & NON-SECTARIAN

The Club shall be strictly non-political and non-sectarian, and shall not directly or indirectly allow any subject bearing on politics or religion to be introduced at any meeting in the Club or within Club rooms. Any member of the Club who publicly participates in any gathering or meeting shall not act as if he represents the view of the Members of the Club.

RULE: 50 MEETING – PROCEDURE –RULE OF DEBATE

- 50.1 Financial Members and eligible Members (see RULE 11) only shall be permitted to vote at any General Meeting.
- 50.2 A declaration by the Chairman that a resolution has been carried, or carried by a particular majority and an entry in the Minute Book of the proceedings of the Meeting to that effect, shall be conclusive evidence of the fact.
- 50.3 No Member shall address the Meeting unless called upon by the Chairman and all speakers shall rise and address the chair.
- 50.4 No member shall be allowed to interrupt another Member whilst they are speaking but it is competent for the Chairman to interrupt or prevent the Member who is speaking not be the subject matter before the Meeting, from continuing.
- 50.5 It shall, however, be competent for a Member to rise to a “Point of Order” and address their remarks to the Chairman, who shall decide upon the merits of the objection. A Member speaking when the “Point of Order” is raised shall resume their seat until the Chairman had given his decision.
- 50.6 No Member shall remain standing whilst the Chairman addresses the meeting, or gives any ruling.
- 50.7 A motion and an amendment having duly been proposed and seconded no further amendments shall be received by the Chairman until one of the former has been disposed of but Members may indicate further amendments before the existing is disposed of.
- 50.8 No Member shall be permitted to speak more than once to any question before the Chair, except by the consent of the chairman, by the way of personal explanation, or by the consent of the Meeting.
- 50.9 Unless otherwise decided by the Meeting, no member may speak on a subject for more than five minutes.
- 50.10 When two speakers have spoken in favour of a motion, the Chairman may call upon two speakers who are against the motion and when the four speakers for and against the motion, have spoken, the Chairman may put the motion to Clause unless the meeting decides to allow other speakers to continue the debate.

- 50.11 The mover of the motion shall have the right of reply.
- 50.12 Any Member not satisfied with the result of the voting may call for a recount or a division and if supported by one third of the members, a recount of/or division shall be taken and two scrutineers shall be appointed, one of whom shall be a Member demanding the recount or division.
- 50.13 Motions discussed and voted upon shall not be reconsidered at the same meeting, unless the consent of two-thirds majority of those present is obtained.
- 50.14 No discussions shall be allowed except upon a Motion or an amendment, duly proposed and seconded.
- 50.15 A motion, provided it be not aimed to amend, repeal, suspend or make any rules or by-laws, to deal with matters relating to finance, to remove or censure any Office-Bearer, or Member, or to change the objects or policy of the Club may be moved without notice if allowed by a majority vote of those present. Such motion shall, however, on no account, unless consent of the Meeting be firstly obtained, be submitted until all other motion, of which notice has duly been given and submitted on the Agenda Paper, shall have disposed of.
- 50.16 Any Member may move motion of dissent from the ruling of the Chairman. On being seconded, the Chairman shall forthwith leave the Chair and the debate on the original motion or question before the Chair shall be temporarily suspended. The Deputy President, or in his absence a Chairman shall be appointed by the Meeting, shall preside and the question "That the Chairman's ruling be disagreed with" shall be discussed and decided after which the former Chairman shall resume the Chair and the debate on the original motion or question shall proceed as if it had not been suspended.
- 50.17 It shall be competent for any member, except the Member who has just concluded speaking to move "That the question be now put" and in the event of such motion being carried, the question shall be put without further debate, provided that so such motion shall be in order within 15 minutes of the opening of the discussion and also the mover of the original motion shall have the right of reply and further that any person having risen to propose an amendment or had indicated their intention of moving an amendment, shall have the right to do so and, further, that the speaker who is on his feet when the motion "That the question be put" is moved, be allowed a further period of one minute to conclude his speech, before the Chairman puts the motion that "The question be now put".

- 50.18 Should a Member at any Meeting give “Notice of Recision” of any motion which had been voted upon at the same Meeting, the procedure shall be as in Clause 50.17 of this RULE.

RULE: 51 SURF BOATS AND IRB’S

- 51.1 In the absence of the Boat Captain or IRB Captain as the case may be , an Executive Officer may give permission for the manning of such craft by Members who, in his opinion, are competent to do so.
- 51.2 Such Members shall be held responsible to the Executive Committee for the conduct of the crew and the manner in which the craft is used whilst under his charge.
- 51.3 The craft and its gear shall be housed in the appropriate shed.
- 51.4 Members of the Club authorised to use such craft shall be held responsible for the safe return of the craft and its gear and/or damage, and any misconduct by the members of the crew.
- 51.5 No person, other than Club members, shall be allowed in, or use the boat(s) without the permission of the Executive Committee.

RULE: 52 PREMISES AND PROPERTY

- 52.1 The security of the Clubhouse shall be vested in the Executive Committee.
- 52.2 The president shall have custody of all keys and will be responsible to the Executive Committee for the proper allocation of them to selected Office-Bearers at each Annual general Meeting and throughout the season.
- 52.3 A register of all keys issued shall be kept and be under the President’s control and the keys shall be returned to the president at the Annual General Meeting.
- 52.4 The Surf Clubhouse is for the use of the Club Members and/or others at the direction of the Management Committee.
- 52.5 The Club’s consent must be obtained for the hiring or leasing of the building or its precincts.
- 52.6 No unseemly conduct likely to interfere with the comfort of Club members will be permitted.
- 52.7 No Member shall remove from the Club or use any of the Club’s property for any purpose other than that for which it is intended without the sanction of the Club President.
- 52.8 All property wilfully damaged or destroyed shall be paid for or replaced by those found to be responsible.
- 52.9 The Management Committee shall at all times ensure that Club property is adequately insured.

RULE: 53 REMUNERATION

No Office-Bearer shall be appointed to any salaried office of the Club or any office of the Club paid by fees and no remuneration or other benefit in money or moneys worth shall be given by the Club to any Office-Bearer, except repayment of out of pocket expenses, interest at a rate not exceeding interest at the rate for the time being charged by Bankers in Sydney for money lent to the Club and reasonable and proper rent for premises let to the Club.